



## AGENDA

October 21, 2020

### CITY COUNCIL BUDGET UPDATE

5:00 p.m.

CITY COUNCIL

6:00 p.m.

Council Chambers

311 Vernon Street

Roseville, California

The meeting will be open to limited in-person attendance. To remain in compliance with the state's public health guidance, attendance will be limited to 25% of the room's capacity (15 seats) and will require 6 feet of social distancing inside and outside the council chambers. Face coverings are required and will be provided to those who don't have a mask.

Due to the limited capacity in the chambers, the public is highly encouraged to participate virtually. The meeting may be viewed on Comcast channel 14, Consolidated Communications channel 73, and AT&T U-Verse. City Council meetings are also video streamed live and are available on the City's website and YouTube channel. Members of the public may offer public comment by the following means:

Dial in Phone Number: 916-774-5353

Email: [publiccomment@roseville.ca.us](mailto:publiccomment@roseville.ca.us)

If you need disability-related modification or accommodation to participate in this meeting, please contact: Voice: 916-774-5200, TDD: 916-774-5220. Requests must be made as early as possible.

#### THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

**Public Comment** - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

**Consent Calendar** - If applicable, the Consent Calendar consists of routine items that may be

approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

**Agenda Items** - Speakers have five minutes to address items that are listed on the agenda.

**Americans with Disabilities Act** - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

**Audio/Visual Presentations** - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Security procedures are in place to attend Roseville City Council meetings. All attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include, but are not limited to: firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/ any weapons and/or dangerous devices of any kind, illegal drugs and alcohol.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. MEETING PROCEDURES**

**5. BUDGET REVIEW**

**5.1. City Council FY2020-21 Budget Update and Adjustments**

Memo from Budget Manager Scott Pettingell and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council receive a budget update and adopt ORDINANCE NO. 6278 OF THE COUNCIL OF THE CITY OF ROSEVILLE AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2020-21 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. The recommended budget adjustment appropriates available resources in the Roseville Electric, Environmental Utilities, and Fleet Management operating budgets for positions and vehicles deferred during FY2020-21 budget development. In addition, the budget adjustment addresses COVID-19 revenue impacts in the Transit and Consolidated Transportation Services Agency. The budget update and adjustment summary provides additional information regarding the recommended budget adjustments and has no impact on the City's General Fund.

CC #: 1055

File #: 0201 & 0201-01

CONTACT: Scott Pettingell 916-746-1306 [spettingell@roseville.ca.us](mailto:spettingell@roseville.ca.us)

**6. PRESENTATIONS**

6.1. City Response to COVID-19

CONTACT: Dominick Casey 916-774-5362 dcasey@roseville.ca.us

7. **PUBLIC COMMENTS**

8. **CONSENT CALENDAR**

<b>BEGINNING OF CONSENT CALENDAR</b>
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**Minutes**

8.1. Minutes of Prior Meetings

Memo from City Clerk Sonia Orozco recommending the City Council approve the minutes of the June 1, 2020 Special Budget Workshop (canceled), the June 2, 2020 Special Budget Workshop, the June 3, 2020 Closed Session, the June 3, 2020 City Council/Housing Authority meeting, the June 17, 2020 the City Council/Finance Authority/Natural Gas Financing Authority meeting, the July 1, 2020 City Council meeting, the July 15, 2020 City Council meeting, the August 5, 2020 City Council meeting, the August 19, 2020 Closed Session/City Council meeting, the September 2, 2020 City Council/Finance Authority/Housing Authority meeting, and the September 16, 2020 City Council meeting.

CC #: 1074

File #: 0102-03

CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

**Bids / Purchases / Services**

8.1. Medical Supplies - Purchase Order Extension

Memo from Fire Division Chief David Dolson and Fire Chief Rick Bartee recommending the City Council adopt RESOLUTION NO. 20-408 APPROVING A PURCHASE ORDER WITH LIFE-ASSIST, INC. to extend a purchase order for advanced life support (ALS) and basic life support medical supplies and ALS drugs from Life Assist, Inc., utilizing the Sacramento Metropolitan Fire District awarded contract FB12-01 until October 21, 2021, for the first of two one-year renewals provided by the contract. This was a competitively bid contract with an initial three-year contract period with two optional one-year renewals. The total of the purchase order will be \$100,000 for the term of the contract.

CC #: 1056

File #: 0203-12

CONTACT: David Dolson 916-774-5807 ddolson@roseville.ca.us

8.2. Wastewater Climber Screens Parts and Equipment - Sole Source Purchase Order

Memo from Preventative Maintenance Coordinator Blaine Wiegel and Environmental Utilities Director Richard Plecker recommending the City Council

authorize a sole source purchase order with SUEZ Treatment Solutions Inc. in the amount of \$300,000 with funding from the Environmental Utilities Department's FY2020-21 operations budgets for Water/Wastewater. SUEZ Treatment Solutions is the original equipment manufacturer and sole provider of repair parts and replacement equipment for the wastewater climber screen units. This one-year agreement would also allow the City to extend the term an additional four (4) optional renewal years at one-year intervals for a total of five (5) years without further City Council approval, so long as City staff annually determine that continuing with the same vendor is in the City's best interest.

CC #: 1061

File #: 0203-09

CONTACT: Blaine Wiegel 916-474-9069 bwiegel@rosevill.ca.us

## **Resolutions**

### **8.3. California Citizens FOR Local Control - Resolution of Support**

Memo from Government Relations Administrator Mark Wolinski and Deputy City Manager Megan MacPherson recommending the City Council adopt RESOLUTION NO. 20-405 RESOLUTION OF THE COUNCIL OF THE CITY OF ROSEVILLE EXPRESSING SUPPORT FOR CALIFORNIA CITIZENS FOR LOCAL CONTROL AND ACTIONS TO STRENGTHEN LOCAL AUTHORITY AND CONTROL AS RELATED TO LOCAL ZONING AND HOUSING ISSUES. Elected officials from California cities have formed an alliance called "California Citizens FOR Local Control" to take a stronger, unified stand against the State's legislative and regulatory efforts to weaken the authority of local governments to manage their own land use and housing decisions and they have requested participation from the City.

CC #: 1075

File #: 0102

CONTACT: Mark Wolinski 916-774-5179 mwolinski@roseville.ca.us

### **8.4. Placer Parkway Phase 1 Funding Agreement**

Memo from Senior Engineer Mark Johnson and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 20-421 AUTHORIZING THE CITY MANAGER TO EXECUTE THE PROPOSED SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY "TIER 2 FUNDING COMMITMENT AGREEMENT" TO ALLOW ADVANCE FUNDING FROM PLACER COUNTY AND THE UNITED AUBURN INDIAN COMMUNITY FOR CONSTRUCTION OF PLACER PARKWAY PHASE 1 IMPROVEMENTS, WITH PORTIONS OF THE ADVANCED FUNDING TO BE REIMBURSED FROM ONGOING COLLECTION OF SOUTH PLACER REGIONAL TRANSPORTATION AUTHORITY TIER II DEVELOPER IMPACT FEE. The South Placer Traffic Model, developed in the 1990's and used by all jurisdictions in South Placer County, requires the construction of a limited access expressway from State Route 65 in Placer County to Highway 99 in Sutter County to relieve the general plan buildout conditions of Lincoln, Rocklin, Roseville and Placer County. The proposed agreement would allow Placer County to borrow funding for the first

phase of the construction from Highway 65 to Foothills Boulevard and then be reimbursed by the South Placer Regional Transportation Authority Tier 2 fee program. There is no impact to the City's General Fund.

CC #: 1069

File #: 0800-06

CONTACT: Marc Stout 916-774-5482 [mstout@roseville.ca.us](mailto:mstout@roseville.ca.us) or  
Mark Johnson 916-774-5481 [mjohnson@roseville.ca.us](mailto:mjohnson@roseville.ca.us)

#### 8.5. Revised Flex Credit Benefit

Memo from Human Resources Director Stacey Peterson recommending the City Council authorize the City Manager to adopt RESOLUTION NO. 20-415 APPROVING A SIDE LETTER TO THE MASTER MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY THE ROSEVILLE FIREFIGHTERS, LOCAL 1592, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 20-416 APPROVING A SIDE LETTER TO THE MASTER MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, LOCAL 1245, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 20-417 APPROVING A SIDE LETTER TO THE MASTER MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE ASSOCIATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 20-418 APPROVING A SIDE LETTER TO THE MASTER MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE OFFICERS ASSOCIATION, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 20-419 APPROVING AN AMENDMENT TO THE TERMS, CONDITIONS, AND UNDERSTANDINGS FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt RESOLUTION NO. 20-420 APPROVING A SIDE LETTER TO THE MASTER MEMORANDUM OF UNDERSTANDING FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS, LOCAL 39, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends approval of a revised Flex Credit benefit to be used for the payment of medical insurance by active employees who elect family medical coverage. This is based on a second year of significant rate increases from CalPERS for medical plan premiums. In addition, the City employer contribution for the family level is below the market median, which impacts recruitment and retention efforts. The Flex Credit benefit change will be effective January 1, 2021, and there is an estimated fiscal impact of \$149,042 to the General Fund for the FY2020-21 budget, which will be covered by salary savings or the contingency budget, as needed, and an estimated \$122,158 impact to the City's other funds which will be absorbed through salary savings or

other cost savings in the FY2020-21 budget.

CC #: 1066

File #: 0600-04

CONTACT: Stacey Peterson 916-774-5374 slpeterson@roseville.ca.us

8.6. MV90 Meter Data Management System - Professional Services Agreement

Memo from Electric Business Analyst Renee Laffey and Electric Utility Director Michelle Bertolino recommending the City Council adopt RESOLUTION NO. 20-414 APPROVING A FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND TRIMARK ASSOCIATES, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This amendment will increase the agreement from \$450,000 to \$750,000 and extend the agreement for two additional years through November 2022. Funding is included in the Electric Utility budget for FY2020-21. Funding for future year services is contingent on City Council's approval of the associated budget for that fiscal year.

CC #: 1064

File #: 0800-03

CONTACT: Renee Laffey 916-774-5671 rlaffey@roseville.ca.us

8.7. 6328 Phillip Road - Exclusive Right to Negotiate

Memo from Economic Development Manager Troy Holt and Economic Development Director Laura Matteoli recommending the City Council adopt RESOLUTION NO. 20-406 APPROVING AN EXCLUSIVE RIGHT TO NEGOTIATE AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND PDC SACRAMENTO LPIV, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff is recommending approval for the proposed Exclusive Right to Negotiate Agreement with PDC Sacramento LPIV, LLC for the property at 6328 Phillip Road (APN: 017-101-008). This property was declared surplus by the City Council on November 20, 2019. This parcel is underutilized and there are no identified future needs for this property.

CC #: 1053

File #: 1003

CONTACT: Troy Holt 916-746-1173 tgholt@roseville.ca.us

Laura Matteoli 916-774-5284 lmatteoli@roseville.ca.us

8.8. On-Call Materials Testing and Special Inspection Services – Professional Services Agreement Amendment

Memo from Park Development Analyst Heather Buck and Parks, Recreation, and Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 20-410 APPROVING A THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND EN GEO INCORPORATED, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff is requesting approval

to increase the annual authorization amount from \$100,000 to \$125,000 for the current term ending December 31, 2020, extend the length of the final contract renewal period by six (6) months for a renewal term length of 18 months, and increase the annual authorization for the final term from \$100,000 to \$170,000. This will bring the contract total to \$495,000 for the 4-year contract period. The on-call services agreement does not guarantee an annual amount of work and is in place on an "as-needed" basis. Work performed under this service agreement will utilize capital improvement project budgets as approved during the fiscal year budget process.

CC #: 1058

File #: 0704

CONTACT: Heather Buck 916-774-5254 hcbuck@roseville.ca.us

#### 8.9. Sierra Vista KT Phase 1 - City/Developer Reimbursement Agreement

Memo from Principal Engineer Matthew Todd and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 20-412 APPROVING A CITY/DEVELOPER REIMBURSEMENT AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND SIERRA VISTA COMMUNITIES, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item requests the approval a City/Developer Reimbursement Agreement between the City and Sierra Vista Communities, LLC in a total amount of \$4,369,400 for the construction of public roadway improvements beyond the developer's obligations. The funding sources for reimbursement is the City's Traffic Mitigation Fund, the Sierra Vista Set Aside Traffic Mitigation Fund, and the City-County Traffic Mitigation Fund, resulting in no impact to the City's General Fund.

CC #: 1062

File #: 0400-04-12-1

CONTACT: Matthew Todd 916-774-5562 mtodd@roseville.ca.us

#### 8.10. Animal Shelter Services - Agreement Amendment

Memo from Administrative Analyst Shelly Bracco and Police Chief James Maccoun recommending the City Council adopt RESOLUTION NO. 20-404 APPROVING SECOND AMENDMENT TO ANIMAL SERVICES AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND PLACER COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests approval of an agreement amendment with the Placer County Society for the Prevention of Cruelty to Animals (SPCA) for animal shelter services, increasing the cost per animal from \$325 to \$492, and decreasing the base animal count from 2,800 to 2,400, thus taking the animal intake portion of the Placer SPCA contract from \$909,244.00 to \$1,180,800 in FY2020-21 and allowing for an annual CPI increase of up to 2% through June 30, 2030, with a shore-up provision in 2025. The contract increase in the FY2020-21 budget is \$270,800 and there are adequate resources in the General Fund contingency budget to cover the increase.

CC #: 1050  
File #: 0323-04

CONTACT: Ryan Devore 916-746-5349 rdevore@roseville.ca.us  
James Maccoun 916-774-5010 jmaccoun@roseville.ca.us

8.11. Pre-Qualification for Construction of Specific Parks and Recreation Facilities

Memo from Park Planning & Development Superintendent Tara Gee and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 20-411 APPROVING THE PRE-QUALIFICATIONS PROCEDURE FOR CERTAIN PARKS, RECREATION & LIBRARIES PROJECTS AND APPROVING THE ADMINISTRATIVE HEARING PROCESS FOR APPEALS. In order to address concerns to more effectively and efficiently administer the construction of parks, staff has determined that it would be best to pre-qualify all prime contractors seeking to bid park projects slated to be constructed in 2021. There is no direct fiscal impact from approving the pre-qualification and appeals process. It is expected that the adoption of this process will help the City continue to attract better qualified bidders, resulting in the best value for the City.

CC #: 1060

File #: 0704

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

8.12. Sierra Vista Village JM-02B - Phase 2 - Notice of Completion

Memo from Construction Inspector Troy Galvin and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 20-413 OF THE COUNCIL OF THE CITY OF ROSEVILLE ACCEPTING THE PUBLIC WORK KNOWN AS SIERRA VISTA VILLAGE JM-02B-PHASE 2 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 1063

File #: 0400-04-12-1

CONTACT: Troy Galvin 916-223-7441 jtgalvin@roseville.ca.us

8.13. F-94 Pocket Park - Master Plan and Park Development Agreement Approval

Memo from Park Planning & Development Superintendent Tara Gee and Parks, Recreation & Libraries Director Jill Geller recommending the City Council approve the F-94 Pocket Park Master Plan; and adopt RESOLUTION NO. 20-407 APPROVING A PARK DEVELOPMENT AGREEMENT FOR F-94 POCKET PARK SITE AND PARK IMPROVEMENTS, BY AND BETWEEN THE CITY OF ROSEVILLE AND JEN CALIFORNIA 15, LLC, AND



AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. F-94 is the pocket park located within Fiddymment Ranch phase 3 Village F 10, Phase 1, off of North Hayden Parkway near Holt Parkway. The entitlements for this village have been approved and construction of those villages are underway. The construction of the pocket parks within the West Roseville Specific Plan area is the sole responsibility of the developer. No park fee credits are applied to the project. Maintenance costs will be approximately \$10,000 per year. Maintenance of the pocket parks are included in the Fiddymment Ranch Community Facilities District No. 2 (Public Services). There is no General Fund impact with this request.

CC #: 1054

File #: 0704-01-01

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

**Ordinances (for introduction and adoption - appropriation/urgency measures)**

**8.14. Staffing and Salary Changes**

Human Resources Manager Linda Hampton and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6279 OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING ORDINANCE NO. 6217, THE SALARY ORDINANCE FOR EMPLOYEES REPRESENTED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS, LOCAL 39, SALARY SCHEDULES A AND B, AS AMENDED BY APPENDIX "G" TO BE EFFECTIVE OCTOBER 24, 2020, AS AN URGENCY MEASURE; and approve the citywide allocation schedule. Staff is requesting mid-year staffing changes, which include the reallocation of eight (8) positions, and the addition of 6.5 full-time equivalent allocations. In addition, staff is requesting to add the new classification of Water Quality Technician. The total impact for the remainder of FY2020-21 is \$617,637 of which \$417,349 is included in the current budget. The remaining impact of \$200,288 has been included as part of the October City Council budget update and budget adjustments. The General Fund impact for the remainder of FY2020-21 is a savings of \$2,813.

CC #: 1068

File #: 0600-01

CONTACT: Linda Hampton 916-774-5215 lhampton@roseville.ca.us

**Ordinances (for second reading and adoption)**

**8.15. Second Reading - Emergency Medical Services First Responder Fee - Municipal Code Update**

ORDINANCE NO. 6280 OF THE COUNCIL OF THE CITY OF ROSEVILLE ADDING CHAPTER 9.27 OF TITLE 9 OF THE ROSEVILLE MUNICIPAL CODE REGARDING EMERGENCY MEDICAL SERVICES FIRST RESPONDER FEE, for second reading and adoption.

CC #: 1073

File #: 0324

CONTACT: Brian Diemer 916-746-1392 bdiemer@roseville.ca.us

## **Reports / Requests**

### **8.16. Diamond Creek DC 9A Parcel Map**

Memo from Assistant Engineer Kerry Andrews and Development Services Director Mike Isom recommending the City Council approve the Diamond Creek DC 9A parcel map. Engineering has completed its review of the parcel map and found that it is in compliance with the approved tentative map. This map will be creating 4 parcels. The actions requested have no fiscal impact to the City's General Fund.

CC #: 1051

File #: 0400-07

CONTACT: Kerry Andrews 916-774-5346 kandrews@roseville.ca.us

### **8.17. Parcel KT-43 Parcel Map Approval**

Memo from Assistant Engineer Kerry Andrews and Development Services Director Mike Isom recommending the City Council approve the Parcel KT-43 parcel map. Engineering has completed its review of the parcel map and found that it is in compliance with the approved tentative map. This map will be creating two large lots for future development. The actions requested have no fiscal impact to the City's General Fund.

CC #: 1059

File #: 0400-07

CONTACT: Kerry Andrews 916-774-5346 kandrews@roseville.ca.us

### **8.18. W-50C Neighborhood Park Master Plan - Approval**

Memo from Park Planning & Development Superintendent Tara Gee and Parks, Recreation & Libraries Director Jill Geller recommending the City Council approve the master plan for the W-50C Neighborhood Park. This 1.2 acre park site is located in the West Roseville area off of Westbrook Drive off of Castle Rock Way at Garland Drive. The master plan proposes a design that offers a children's play and swing area, a covered picnic area, open turf, an interior "trike track", two bocce ball courts, a half court for basketball and a perimeter walkway. Development fees have been collected through the West Roseville Neighborhood Park Development Fund. The total budget for the park, including soft costs, is \$850,000. Maintenance costs would be approximately \$12,960 annually. The funding source for maintenance is provided through the Westpark Community Facilities District No. 2 (Public Services).

CC #: 1065

File #: 0704-04-01

CONTACT: Tara Gee 916-774-5253 tgee@roseville.ca.us

## **Ceremonial Documents**

8.19. Proclamation - Extra Mile Day

Proclaim November 1, 2020 to be Extra Mile Day and urge individuals in the community to “go the extra mile” and celebrate individuals who inspire to make the world a better place.

CC #: 1067

File #: 0102-06

CONTACT: Katrina Six 916-774-5267 kmsix@roseville.ca.us

8.20. Resolution - Diane Gothier

Commend Diane Gothier for her 14 years of outstanding service and dedication to the City of Roseville, congratulate her on her many accomplishments, and extend wishes for a long, healthy, and enjoyable retirement.

CC #: 1070

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

8.21. Resolution - Rick Corral

Commend Rick Corral for his 34 years of outstanding service and dedication to the City of Roseville, congratulate him on his many accomplishments, and extend wishes for a long, healthy, and enjoyable retirement.

CC #: 1071

File #: 0102-10

CONTACT: Blair Hutchison 916-744-5266 bmhutchison@roseville.ca.us

<b>END OF CONSENT CALENDAR</b>
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**9. RESOLUTIONS**

9.1. Grants Advisory Commission Implementation Strategy

Memo from Economic Development Director Laura Matteoli recommending the City Council adopt RESOLUTION NO. 20-409 APPROVING THE GRANTS ADVISORY COMMISSION'S RECOMMENDED IMPLEMENTATION STRATEGY OF THE COMMUNITY NEEDS ASSESSMENT RECOMMENDATIONS PREPARED BY KONÉ CONSULTING. The annual grant funding is provided from a portion of earned interest from the Citizens Benefit Trust and 100% of the REACH donations. No General Fund resources are used for the grant awards. The administrative costs for the oversight and implementation by staff are estimated to be approximately \$20,000 annually and are funded by the General Fund. The proposed Implementation Strategy will provide clearer direction and create opportunities for efficiencies. Other than the existing annual administrative costs, there are no additional costs to the General Fund.

CC #: 1057

File #: 0103-34-02

CONTACT: Laura Matteoli 916-774-5284 lmatteoli@roseville.ca.us

## 10. SPECIAL REQUESTS/REPORTS/PRESENTATION

### 10.1. Digital Billboard Project - Request for City Council Direction

Memo from Development Analyst Robert Cline and Economic Development Director Laura Matteoli requesting City Council direction and guidance on the following items prior to re-releasing the Roseville Digital Billboard Project Request for Proposals (RFP): number of digital billboard signs along Interstate 80 and Highway 65, digital signs within the City along major thoroughfares and/or adjacent to Regional Commercial zone districts, additional Changeable Message Signs for advertising, Municipal Code amendments and other permitting considerations. Direction provided by City Council for the Digital Billboard Project RFP will not result in an immediate fiscal impact to the City. However, executing the Digital Billboard Project could create ongoing annual revenue for the City.

CC #: 1052

File #: 0321

CONTACT: Robert Cline 916-746-1172 [racline@roseville.ca.us](mailto:racline@roseville.ca.us)

Laura Matteoli 916-774-5284 [lmatteoli@roseville.ca.us](mailto:lmatteoli@roseville.ca.us)

## 11. PUBLIC HEARING

### NOTICE TO THE PUBLIC

City Council, when considering the matter scheduled for hearing, will take the following actions:

1. Open the Public Hearing
2. Presentation by Staff
3. Presentation by applicant or Appellant
4. Accept Public Testimony
5. Appellant or Applicant Rebuttal Period
6. Close the Public Hearing
7. City Council Comments and Questions
8. City Council Action

In the future, if you wish to challenge in court any of the matters on this agenda for which a public hearing is to be conducted, you may be limited to raising only those issues, which you, or someone else raised orally at the Public Hearing or in written correspondence received by the City or before the hearing

Public Hearings listed for continuance will be continued as noted and posting of this agenda serves as notice of continuation.

### 11.1. 2020 Transportation System Capital Improvement Program and Traffic Mitigation Fee Update

Memo from Senior Engineer Mark Johnson and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 20-402 APPROVING THE 2020 TRANSPORTATION SYSTEM CAPITAL IMPROVEMENT PROGRAM TRAFFIC MITIGATION FEE UPDATE TO

BE EFFECTIVE JANUARY 4, 2021; and introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 4.44.020 AND 4.44.050 OF CHAPTER 4.44 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE REGARDING TRAFFIC MITIGATION FEES. Staff is recommending that the City Council approve an update to the City's Capital Improvement program (CIP) and associated Traffic Mitigation Fee (TMF). The CIP/TMF is a nexus-based developer-funded mitigation fee program established to mitigate traffic impacts generated by new development. The primary purpose of this update is to add new dwelling units from the recently approved Amoruso Ranch Specific Plan into the fee program. If approved, the revised fees would become effective on January 4, 2021. There is no impact to the General Fund.

CC #: 1048

File #: 0800-06 & 0215-06

CONTACT: Marc Stout 916-774-5482 [mstout@roseville.ca.us](mailto:mstout@roseville.ca.us) or  
Mark Johnson 916-774-5481 [mjohnson@roseville.ca.us](mailto:mjohnson@roseville.ca.us)

#### 11.2. 2020 Public Facilities Impact Fee Nexus Study Adjustments

Memo from Administrative Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING SECTIONS 4.52.050, 4.52.060, 4.52.070, 4.52.080 and 4.52.090, OF CHAPTER 4.52 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE REGARDING PUBLIC FACILITIES FEES. In addition to changes in facilities required by growth, there are changes in community need and values citywide that have resulted in the recommendation to add facilities to the Public Facilities Fees (PFF) program. The proposed PFF adjustments will fund the facilities required for new development. The expected revenue from this fee by 2035 is \$65.9 million. As referenced in Municipal Code 4.52.150, the fees shall be used solely to finance the facilities.

CC #: 1047

File #: 0215-01

CONTACT: Jeannine Thrash 916-774-5473 [jthrash@roseville.ca.us](mailto:jthrash@roseville.ca.us)  
Dennis Kauffman 916-774-5313 [dkauffman@roseville.ca.us](mailto:dkauffman@roseville.ca.us)

#### 11.3. Master Schedule of User and Regulatory Fees Update

Memo from Administrative Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 20-403 ADOPTING A MASTER SCHEDULE OF USER AND REGULATORY FEES, EFFECTIVE JANUARY 4, 2021 THROUGH JUNE 30, 2021. The City's schedule of user and regulatory fees identifies fees for services and activities provided at the request of, or on behalf of, a single party as opposed to the public at large. The fee schedule is intended to be reviewed annually, with staff conducting bi-annual studies to identify the City's cost of providing fee-related services based on current labor rates and service delivery methods. The proposed fee schedule, effective January 4, 2021, through June 30, 2021, is based on the results of a

user and regulatory fee study completed in March 2020. The anticipated revenue impact of the proposed changes included in the fee schedule update is \$438,000 citywide. This change assumes a roughly 5% increase in revenue from the fees included in the City's fee schedule and expenditure offsets related to deposit-based billings.

CC #: 1049

File #: 0215

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**12. COUNCIL REPORTS / PUBLIC COMMENTS**

**13. ADJOURNMENT**