



AGENDA

April 3, 2024

CITY COUNCIL
HOUSING AUTHORITY
6:00 p.m.
Council Chambers
311 Vernon Street
Roseville, CA
www.roseville.ca.us

THE CITY OF ROSEVILLE WELCOMES YOUR PARTICIPATION

If an agenda item is open to public comment, such public comment shall be addressed to the chair of the meeting.

Public Comment - Speakers have three minutes under Public Comment to speak on issues that are not listed on the agenda and are within the City's jurisdiction. The Brown Act does not permit any action or discussion on items not listed on the agenda.

Consent Calendar - If applicable, the Consent Calendar consists of routine items that may be approved by one motion. Any person can remove an item from the Consent Calendar to be discussed separately.

Agenda Items - Speakers have five minutes to address items that are listed on the agenda.

Levine Act Provisions - The Levine Act requires a Party (or its agent (s)) to a Proceeding before the City of Roseville that involves any action or consideration to their contract, license, permit, or other entitlement for use, to disclose any campaign contribution made to City elected or appointed officers (including Councilmembers, Planning Commissioners, and members of other City boards and commissions) totaling more than \$250 within the 12 months before the City decision.

Americans with Disabilities Act - Notify the City Clerk or Secretary at least 72 hours in advance if special assistance is required to participate in a meeting including the need of auxiliary aids or services.

Audio/Visual Presentations - If making a presentation regarding an agenda item, audio/visual materials must be submitted to the City Clerk or Secretary at least 72 hours in advance.

Security procedures are in place to attend Roseville City Council meetings. All attendees must successfully pass through a security metal detector. Any person with a prohibited item will not be allowed entry. Prohibited items include, but are not limited to: firearms (even with valid CCW), knives, pepper spray/mace, explosives of any kind/ any weapons and/or dangerous devices of

any kind, illegal drugs and alcohol.

Roseville City Clerk 311 Vernon Street, Roseville, CA 916-774-5200 TDD 916-774-5220

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **MEETING PROCEDURES**
5. **PRESENTATIONS**

5.1. Proclamation - Fair Housing Month April 2024

Proclaim the month of April 2024 as Fair Housing Month and encourage all residents and community organizations to celebrate the value of harmonious, inclusive, and diverse communities of neighbors and to support the goal of equal housing opportunity for all people.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

5.2. Proclamation - National Donate Life Month April 2024

Proclaim April 2024 as National Donate Life Month and encourage all residents to register their decision to be an organ, eye and tissue donor in the National Donate Life Registry at DonateLifeCalifornia.org or at your local California DMV.

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

6. **PUBLIC COMMENTS**
7. **CONSENT CALENDAR**

BEGINNING OF CONSENT CALENDAR

Bids / Purchases / Services

7.1. Electric Meter Locking Devices - Sole Source Purchase Order

Memo from Electric Operations Supervisor Jeff Beaubier and Electric Utility Director Dan Beans recommending the City Council approve a sole source purchase order with DeWalch Technologies, Inc. to provide meter locking devices for Roseville Electric Utility. Funding is included in the Electric Department's FY2023-24 budget in the Electric Fund, and costs will not exceed \$127,037.25.

CC #: 3230

File #: 0203-07

CONTACT: Jeff Beaubier 916-774-5611 jbeaubier@roseville.ca.us

7.2. Miscellaneous Waterworks Materials (RFQ 10-3376) - Purchase Orders

Memo from Purchasing Supervisor Becky Philipp and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-075 APPROVING A PURCHASE ORDER FOR THE PURCHASE OF MISCELLANEOUS WATERWORKS MATERIALS; and adopt RESOLUTION NO. 24-076 APPROVING A

PURCHASE ORDER FOR THE PURCHASE OF MISCELLANEOUS WATERWORKS MATERIALS. Staff requests Council approve purchase orders to Pace Supply Corporation and Ferguson Enterprises, LLC dba Ferguson Waterworks as the lowest responsive and responsible bidders for the purchase of miscellaneous waterworks materials. The estimated annual total of the award is \$950,000. Purchase orders will be issued as needed. Spending for FY2023-24 is included in department budgets in various City funds. Staff requests authorization for four optional renewal years without further Council approval, pending Council's approval of the yearly budget.

CC #: 3232

File #: 0203-04

CONTACT: Becky Philipp 916-746-1110 bphilipp@roseville.ca.us

7.3. Weber Park Renovation Project - Award of Contract

Memo from Park Development Project Manager Kelly Appier and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION 24-068 APPROVING AN AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ABIDE BUILDERS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council award the base bid plus alternates 1, 2 and 3, plus the Winter Suspension Allowance to Abide Builders, Inc, for a total contract award amount of \$2,213,000. Due to the renovation of this older park, staff requests authorization to approve change orders in an amount not to exceed fifteen percent (15%) of the contracted amount. Funding was allocated and approved in the FY2022-23 and FY2023-24 budgets from the American Rescue Plan Act. Maintenance costs are currently funded through the General Fund and are anticipated to remain unchanged.

CC #: 3223

File #: 0704-01

CONTACT: Kelly Appier 916-774-5927 ksappier@roseville.ca.us

7.4. John Byouk Park Project - Approve Plans and Specifications and Authorize Staff to Call for Bids

Memo from Park Development Project Manager Joel De Jong and Parks, Recreation & Libraries Director Jill Geller recommending the City Council approve the plans and specifications for the John Byouk Park Project and authorize staff to call for bids. This 8-acre park site is located adjacent to Rex Fortune Elementary in the Sierra Vista area of Roseville off of Upland Drive. The architect's estimate for construction for the base bid is \$2,159,050. Funding for construction of this park was initially included in the FY2021-22 Capital Improvement Project (CIP) budget in the Neighborhood Park - Sierra Vista Fund, with additional funds for construction added in the FY2023-24 CIP budget. Maintenance costs will be approximately \$16,000/acre/year and will be funded by the Sierra Vista Community Facilities District No. 2 (Public Services). There will be no General Fund impact.

CC #: 3219

File #: 0704-01

CONTACT: Joel De Jong 916-774-5924 jdejong@roseville.ca.us

7.5. Holiday Lighting and Decoration - Contract Purchase Agreement

Memo from Recreation Superintendent Kristi LaRoche and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-090 APPROVING A CONTRACT PURCHASE AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND ROMIAS ENTERPRISES, LLC DBA THE CHRISTMAS LIGHT PROS OF SACRAMENTO, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a contract purchase agreement to increase the currently approved contract amount for Romias Enterprises LLC dba The Christmas Light Pros of Sacramento from \$45,000 to an estimated \$50,000 in FY2023-24, and to grant approval to increase the estimated annual not to exceed contract approval amount for FY2024-25 to \$60,000, which will update the total contract not-to-exceed amount from \$225,000 to \$245,000, due to increased costs for materials, and additional costs due to a larger size City Christmas tree. Funding is included in the approved FY2023-24 and proposed FY2024-25 budget of the Parks, Recreation & Libraries Department, Roseville Electric and Public Works Department.

CC #: 3254

File #: 0704

CONTACT: Kristi LaRoche 916-774-5962 klaroche@roseville.ca.us

7.6. Citywide East Site Radio Communications Tower (RFQ 15-019) - Reject All Bids

Memo from Project Supervisor Andre Baranov and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-079 REJECTING ALL BIDS FOR THE CITYWIDE EAST SITE RADIO COMMUNICATIONS TOWER PROJECT. Staff requests Council authorize staff to reject all bids received for Request for Quotes 15-019 for the Citywide East Site Radio Communications Tower project and approval of staff to rebid the project. Bids for the Citywide East Site Radio Communications Tower had discrepancies that would be best clarified through re-bidding the project. There are no fiscal impacts from these actions.

CC #: 3236

File #: 0203-21

CONTACT: Andre Baranov 916-774-5342 ajbaranov@roseville.ca.us

Resolutions

7.7. Fire Station #8 - Natural Gas Utility Connection Service Contract

Memo from Administrative Technician Andre Baranov and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-085 APPROVING A GAS AND ELECTRIC EXTENSION AGREEMENT, BY AND BETWEEN PACIFIC GAS AND ELECTRIC COMPANY AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF

ROSEVILLE. Staff requests Council adopt a resolution to authorize the City Manager to execute a contract with Pacific Gas and Electric to provide natural gas utility connection services in the amount of \$86,224.78. This amount includes the base contract amount of \$78,386.16 plus a 10% contingency of \$7,838.62. There is no additional fiscal impact with this request. Funding for the agreement will come from the previously approved budget for the project by re-directing surplus funds from the Construction Management budget line item to pay for this work. The agreement will provide the City with design, installation, and connection to natural gas at Fire Station 8.

CC #: 3247

File #: 0900-04

CONTACT: Andre Baranov 916-774-5342 ajbaranov@roseville.ca.us

7.8. Tax Revenue Consulting Services - Professional Services Agreement Amendment

Memo from Accounting Manager Teri Quinlan and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-091 APPROVING A SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND HINDERLITER, DE LLAMAS & ASSOCIATES DBA HDL COMPANIES, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends approving the second amendment to the professional services agreement with HdL Companies for transient occupancy tax administration, short-term rental administration, business tax administration, and related consulting services. The term of the original agreement dated April 21, 2021 was two years, with an option to renew for three additional years, and an annual not-to-exceed amount of \$225,000. There are adequate funds available in the FY2023-24 General Fund budget to fund this agreement, and the costs will be included in the proposed FY2024-25 General Fund budget.

CC #: 3255

File #: 0210

CONTACT: Teri Quinlan 916-774-5316 tquinlan@roseville.ca.us

7.9. Tax Revenue Consulting Services - Professional Services Agreement Amendment

Memo from Budget Manager Nancy Rothlisberger and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-087 APPROVING A THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND MUNISERVICES, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a third amendment to the professional services agreement with MuniServices, LLC to provide sales tax and transactions and use tax auditing, projection, recovery, and consultant services. The agreement is structured to only compensate MuniServices, LLC based on the amount of additional revenues received by the City due to their audit and recovery services. The additional one-year extension will increase the total not-

to-exceed amount from \$750,000 to \$1 million. The additional sales and use tax revenues that the City receives for the General Fund from these services more than offsets the cost.

CC #: 3251

File #: 0200

CONTACT: Nancy Rothlisberger 916-774-5314 nrothlisberger@roseville.ca.us

7.10. Community Facilities District No. 3 (Municipal Services) - Annexation No. 29
Shea Roseville Apartments - Resolution of Intention to Annex Territory

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-069 A RESOLUTION OF INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT AND TO AUTHORIZE THE LEVY OF SPECIAL TAXES THEREIN CITY OF ROSEVILLE Community Facilities District No. 3 (Municipal Services) Annexation No. 29 (Shea Roseville Apartments). Staff requests Council approve a resolution of intention to annex territory to Municipal Services Community Facilities District No. 3 (CFD 3) and authorize the levy of special taxes therein, and set Wednesday, May 15, 2024, at 6:00 p.m., in the Roseville Civic Center, Council Chambers at 311 Vernon Street, Roseville, California, as the time and place to conduct a public hearing. The landowner is obligated per the Development Agreement by and between the City and Roseville Holdings, LLC, to annex into the CFD 3 prior to the issuance of the first residential building permit. The CFD 3 will generate special taxes levied on the landowner's annual property tax bill. Annexation into CFD 3 helps offset the property's impact on City General Fund resources available to pay for municipal services and therefore will not negatively impact the General Fund.

CC #: 3224

File #: 0400-04-04-1

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

7.11. City of Roseville Goals and Policies Concerning the Use of Mello-Roos
Community Facilities Act of 1982

Memo from Administrative Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-073 ADOPTING THE AMENDED GOALS AND POLICIES CONCERNING THE USE OF MELLO-ROOS COMMUNITY FACILITIES ACT OF 1982. Staff requests Council approve an update of the City's Goals and Policies Concerning the Use of Mello-Roos Community Facilities Act of 1982 with revisions to the language in the document to help clarify the meaning of the policy and align it with established practices. Approval of the update will not have any impact of the City's General Fund.

CC #: 3228

File #: 0206-03

CONTACT: Jeannine Thrash, 916-774-5473 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

7.12. Downtown Roseville Property and Business Improvement District - 2023 Annual Report and 2024 Budget

Memo from Economic Development Analyst Gina McColl and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-074 APPROVING THE 2023 DOWNTOWN ROSEVILLE PROPERTY AND BUSINESS IMPROVEMENT DISTRICT ANNUAL REPORT AND 2024 BUDGET. Staff requests Council receive an update regarding the 2023 Downtown Roseville Property and Business Improvement District Annual Report including current activities and future operations and approve the annual report and the 2024 budget for the Downtown Roseville Partnership. The City contributes to the Property and Business Improvement District each year in the form of parcel assessments for City-owned property in Downtown Roseville. The 2023 City assessment was \$64,796.84 and the total assessment collected for the district was \$215,513.40. Receiving the annual report has no impact on the General Fund and a maximum of 2% of the property assessment will be retained by the City to cover the costs of administration of the management agreement.

CC #: 3229

File #: 0206-10-01

CONTACT: Gina McColl 916-774-5452 gmccoll@roseville.ca.us

7.13. Prospera at Fiddymment Workforce Housing Project - Regulatory Agreement, Subordination Agreement, Loan Agreements, Promissory Notes, and Deeds of Trust

Memo from Housing Analyst Suzanne Acrell and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-089 APPROVING A REGULATORY AGREEMENT AND DECLARATION OF RESTRICTIVE COVENANTS, A SUBORDINATION AGREEMENT, HOUSING TRUST FUND LOAN AGREEMENT, PROMISSORY NOTE, AND DEED OF TRUST, HOUSING SUCCESSOR LOW AND MODERATE INCOME HOUSING ASSET FUND LOAN AGREEMENT, PROMISSORY NOTE, AND DEED OF TRUST, BY AND BETWEEN THE CITY OF ROSEVILLE AND FIDDYMENT WORKFORCE PARTNERS, L.P., AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM AND ANY OTHER RELATED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approval of the necessary loan documents and regulatory agreement between the City and Fiddymment Workforce Partners, L.P. to fund the Prospera at Fiddymment workforce housing project, in the West Roseville Specific Plan, in the amount of \$1.5 million. The Prospera at Fiddymment workforce project will include 104 units. The City's Local Housing Trust Fund receives funding from developer in-lieu fees, payoffs from resales and payoffs from developer subsidy loans. The Housing Division has funding available in the Local Housing Trust Fund and will pair it with available resources in the Housing Successor Low and Moderate Income Housing Asset Fund. The recommended agreements will support the City's General Plan in meeting the affordable housing goals. No General Fund resources will be used in the development of this project.

CC #: 3253

File #: 0709-03-02 & 0400-04-09
CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

7.14. HOME Investment Partnerships Program - Funding Application

Memo from Housing Analyst Suzanne Acrell and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-086 AUTHORIZING THE SUBMISSION OF THE 2022-2023 HOME INVESTMENT PARTNERSHIPS PROGRAM APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE AND COMPLY WITH THE PROGRAM ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an application to the State of California Department of Housing and Community Development for HOME Investment Partnerships Program (HOME) funds in the amount of \$12,150,000 to assist with Mercy Housing's Pleasant Grove Apartments Phase II affordable housing development and to execute the necessary application, standard agreement, and relevant documents to receive HOME funding from the State of California Department of Housing and Community Development. The recommended action does not impact the City's General Fund. The Pleasant Grove Apartments Phase II affordable project will include 49 units serving households with incomes between 30 to 60 percent of Area Median Income. The recommended grant will support the City's General Plan in meeting the affordable housing goals. No General Fund resources will be used in the development of this project.

CC #: 3248

File #: 0709-04

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

7.15. Homeless Outreach Workers - Contract for Services

Memo from Housing Analyst Suzanne Acrell and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-081 APPROVING A CONTRACT FOR SERVICES, BY AND BETWEEN THE COUNTY OF PLACER AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a Homeless Outreach Worker Agreement between Placer County Adult System of Care and the City to hire two homeless outreach workers to be included as part of the Roseville Police Department's Social Services Unit. The recommended agreement continues a multiagency collaboration to address homelessness and supports the City's goal to maintain a safe and healthy community. Funding for this agreement includes \$15,000 from the Downtown Roseville Partnership and \$65,000 from the Housing Successor Low and Moderate Income Housing Asset Fund, for a total of \$80,000. No General Fund resources will be used for this agreement.

CC #: 3242

File #: 0709

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

7.16. Solaire Phase 6 - Nicole Gee Drive - Phase 1 - Notice of Completion

Memo from Construction Inspector Matt Shields and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-077 ACCEPTING THE PUBLIC WORK KNOWN AS SOLAIRE PHASE 6 - NICOLE GEE DRIVE - PHASE 1 APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING A PORTION OF THE DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. Staff requests Council accept the Solaire Phase 6 - Nicole Gee Drive - Phase 1, CWJ # 190752, as complete and authorizing the City Engineer to execute the Notice of Completion. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3233

File #: 0400-04-12-1

CONTACT: Matt Shields 916-223-7109 mshields@roseville.ca.us

7.17. Solaire Phase 6 - Nicole Gee Drive - Phase 2 - Notice of Completion

Memo from Construction Inspector Matt Shields and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-082 ACCEPTING THE PUBLIC WORK KNOWN AS SOLAIRE PHASE 6 - NICOLE GEE DRIVE - PHASE 2 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING A PORTION OF THE DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. Staff requests Council adopt a resolution accepting Solaire Phase 6 - Nicole Gee Drive - Phase 2, CWJ # 190760, as complete and authorizing the City Engineer to execute the Notice of Completion. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3244

File #: 0400-04-12-1

CONTACT: Matt Shields 916-223-7901 mshields@roseville.ca.us

7.18. Campus Oaks CO-2 - Notice of Completion

Memo from Construction Inspector Troy Galvin and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-071 ROSEVILLE ACCEPTING THE PUBLIC WORK KNOWN AS CAMPUS OAKS CO-2 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF

ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. Staff requests Council accept Campus Oaks CO-2, CWJ# 190643 as complete and authorizing the City Engineer to execute the Notice of Completion. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3226

File #: 0400-04-18

CONTACT: Troy Galvin 916-223-7441 jtgalvin@roseville.ca.us

7.19. Campus Oaks CO-3 - Notice of Completion

Memo from Construction Inspector Troy Galvin and Development Services Director Mike Isom recommending the City Council adopt RESOLUTION NO. 24-072 OF THE CITY OF ROSEVILLE ACCEPTING THE PUBLIC WORK KNOWN AS CAMPUS OAKS CO-3 PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING AND DIRECTING THE CITY ENGINEER TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE, THEREFORE, AND ACCEPTING ALL DEDICATIONS OFFERED ON THE RECORDED MAP OF THE SUBDIVISION. Staff requests Council accept Campus Oaks CO-3, CWJ# 190835 as complete and authorizing the City Engineer to execute the Notice of Completion. The Engineering Division has made final inspection of the project and has found the civil improvement work complete in accordance with the improvement plans and City specifications. This action has no impact to the City's General Fund. Construction costs were paid by the developer.

CC #: 3227

File #: 0400-04-18

CONTACT: Troy Galvin 916-223-7441 jtgalvin@roseville.ca.us

7.20. Veteran's Park Multi-Use Trail Gap - Reimbursement Agreement

Memo from Assistant Transportation Planner Suzanne Engelke and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-066 APPROVING A REIMBURSEMENT AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND JEN CALIFORNIA 15, LLC, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a Reimbursement Agreement between the City and JEN California 15, LLC, for the construction of a bike trail near Veteran's Memorial Park North. The total cost of this agreement is \$251,109.59 and is funded by local transportation grant funds approved in a previous budget cycle. There is no fiscal impact to the General Fund.

CC #: 3221

File #: 0721-02

CONTACT: Suzanne Engelke 916-746-1289 sengelke@roseville.ca.us

7.21. Comprehensive Proposition 218 Fees and Charges Compliance Assessment and Related Cost of Services Study - Professional Services Agreement Amendment

Memo from Management Analyst Daniel Leonardich and Public Works Director Jason Shykowski recommending the City Council adopt RESOLUTION NO. 24-067 APPROVING A FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND RAFTELIS FINANCIAL CONSULTANTS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve a Professional Services Agreement Amendment with Raftelis Financial Consultants, Inc. to analyze and evaluate the cost of services for certain Environmental Utilities related operations. The new cost in the Amendment is \$33,780, bringing the total not-to-exceed amount to \$135,710. The additional funding will come from Public Works' current fiscal year operating General Fund budget.

CC #: 3222

File #: 0800-02

CONTACT: Daniel Leonardich 916-734-5341 dleonardich@roseville.ca.us

7.22. Classification and Compensation Studies - Professional Services Agreement Amendment

Memo from Administrative Assistant Chalyn Ferguson and Human Resources Director Stacey Peterson recommending the City Council adopt RESOLUTION NO. 24-080 APPROVING A FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND BRYCE HR CONSULTING, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve an amendment to the Professional Services Agreement with Bryce HR Consulting, Inc. to provide professional consultation services in the areas of employee classification and compensation. Total compensation shall not exceed \$93,645, which includes the \$18,645 from the amendment. There are sufficient resources available in the approved FY2023-24 General Fund budget to fund this amendment.

CC #: 3237

File #: 0600

CONTACT: Stacey Peterson 916-774-5374 slpeterson@roseville.ca.us

7.23. American National Red Cross Disaster Location - Facility Use Agreement

Memo from Recreation Superintendent Kristi LaRoche and Parks, Recreation & Libraries Director Jill Geller recommending the City Council adopt RESOLUTION NO. 24-078 APPROVING A FACILITY USE AGREEMENT, BY AND BETWEEN THE AMERICAN NATIONAL RED CROSS AND THE CITY OF ROSEVILLE, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests Council approve the Facility Use Agreement with the American National Red Cross for use of the Maidu Community Center as an emergency location for shelter in the event of a disaster and/or a location to receive disaster relief supplies. The Red Cross would assume responsibility to provide goods and security if required. Cost of facility usage, City staff time, and custodial staff

resources would be covered by the City in the event of a disaster. The impact to the General Fund is unknown, depending upon the length of time and the extent to which the facility would need to be used for these purposes.

CC #: 3235

File #: 0307-01

CONTACT: Kristi LaRoche 916-774-5962 klaroche@roseville.ca.us

7.24. Resolution Declaring Public Weeds and Rubbish a Public Nuisance - Setting a Public Hearing Date

Memo from Division Fire Chief Michael Bradley and Fire Chief Rick Bartee recommending the City Council adopt RESOLUTION NO. 24-065 DECLARING ALL WEEDS, DIRT, RUBBISH, AND/OR RANK GROWTHS WITHIN THE CITY OF ROSEVILLE TO BE A NUISANCE; ORDERING THE FIRE CHIEF TO GIVE NOTICE OF THE PASSAGE OF THIS RESOLUTION; AND SETTING A TIME AND PLACE FOR HEARING ANY OBJECTIONS TO THE PROPOSED DESTRUCTION OR REMOVAL OF SUCH WEEDS, DIRT, RUBBISH, OR RANK GROWTHS. Staff requests Council approval of a resolution declaring weeds, rubbish, dirt, and/or rank growth within the City to be a public nuisance, as well as ordering the Fire Chief to give notice of the passage and setting a time and place for the required public hearing. The public hearing will be scheduled for the City Council meeting on Wednesday, May 1, 2024. Owners of private parcels that are abated by the City are responsible for the costs associated with providing abatement services. This item has no fiscal impact on the General Fund.

CC #: 3220

File #: 0324-01

CONTACT: Michael Bradley 916-774-5806 mbradley@roseville.ca.us

7.25. Barton Road Water Treatment Plant East Applied Pipeline Project - Increase in Change Order Authority

Memo from Associate Engineer Jonathan Cummings and Environmental Utilities Director Richard Plecker recommending the City Council adopt RESOLUTION NO. 24-070 APPROVING AN INCREASE IN CHANGE ORDER AUTHORITY. Staff requests Council approval to increase the \$33,503 change order authority for the Barton Road Water Treatment Plant – East Applied Pipeline Project to \$67,006, for a not-to-exceed total contract amount of \$402,036 and authorize the City Manager or his designee to approve and pay for contract change orders as needed. The project is funded by the Water Rehabilitation Fund, which is funded through water utility sales.

CC #: 3225

File #: 0900-02

CONTACT: Jonathan Cummings 916-774-5566 jcummings@roseville.ca.us

7.26. Financial Policies for Fiscal Year 2024-25

Memo from Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt RESOLUTION NO. 24-084 ADOPTING THE CITY OF ROSEVILLE FINANCIAL POLICIES,

EFFECTIVE JULY 1, 2024. Staff requests Council approve the annual update of its comprehensive set of financial policies. The recommended updates to the Investment Policy incorporates a provision of Senate Bill SB 882, Local Government Omnibus Act of 2023, and clarify the scope of the policy. The recommended updates to the Debt Management Policy improve clarity regarding bonds issued for community facility districts. The recommended update to the Development Services Stabilization Reserve Fund Policy improves clarity about the calculation of the reserve and updates the example calculation. The recommended update to the Internal Control Policy incorporates the new whistleblower communication tool as an example of an Information and Communication category of internal controls. Approval of the financial policies has no fiscal impact. However, implementation of the policies is expected to improve the fiscal position and financial health of the City. The Fiscal Year 2024-25 Proposed Budget is being developed based on these recommended financial policies.

CC #: 3246

File #: 0200

CONTACT: Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Ordinances (for introduction and adoption - appropriation/urgency measures)

7.27. Community Facilities Districts - Budget Adjustment

Memo from Management Analyst Jeannine Thrash and Assistant City Manager/Chief Financial Officer Dennis Kauffman recommending the City Council adopt ORDINANCE NO. 6794 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2023-24 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve a budget adjustment to true up the community facilities district budgets with the final expenditure estimates. The City's budget is developed and proposed for adoption prior to the final tax levy budget for each community facilities district (CFD) is determined. The recommended budget adjustment trues up the budgets after the final expenditure estimates, including pay-as-you-go developer reimbursements, are taken into consideration. Also, this budget adjustment will realign the budget for debt service-related fees to improve the accounting and financial reporting. There are sufficient fund balances in all the identified CFDs to accommodate the budget adjustments. The impact of the budget adjustments on the fund balance of the General Fund is an increase of \$577,219 in additional revenue from Community Facilities District No. 3, Municipal Services.

CC #: 3238

File #: 0206-03-01 & 0201-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us

Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

7.28. Staffing Changes

Memo from Human Resources Manager Macy Dippert and Human Resources Director Stacey Peterson recommending the City Council adopt ORDINANCE NO. 6797 AMENDING ORDINANCE NO. 6755, THE SALARY

ORDINANCE FOR SEASONAL/TEMPORARY EMPLOYEES, AS AMENDED BY APPENDIX "T" TO BE EFFECTIVE APRIL 6, 2024, AS AN URGENCY MEASURE; and adopt ORDINANCE NO. 6798 AMENDING ORDINANCE NO. 6765, THE SALARY ORDINANCE FOR NON-SWORN EMPLOYEES REPRESENTED BY THE ROSEVILLE POLICE ASSOCIATION, AS AMENDED BY APPENDIX "B" TO BE EFFECTIVE APRIL 6, 2024 AS AN URGENCY MEASURE. As part of an ongoing assessment of the appropriate staffing levels to provide a high level of service to the community, staff recommends that the City Council approve the Temporary salary schedule to reflect the addition of the High School Intern classification. Also recommended is City Council approval for Roseville Police Association A & B salary schedules reflecting the addition of Crime Analysis Supervisor classification. Staff also recommends deletion of one (1) position from the City allocation schedule. For the remainder of FY2023-24, the financial impact of the recommendations to the General Fund is \$57,600. All net budget increases can be absorbed in existing appropriations, so no budget adjustments are requested at this time.

CC #: 3250

File #: 0600-01

CONTACT: Macy Dippert 916-774-5215 mdippert@roseville.ca.us

7.29. Electric Department - Capital Improvement Project Approval and Budget Adjustment

Memo from Assistant Electric Utility Director Chris Porter and Electric Utility Director Dan Beans recommending the City Council adopt ORDINANCE NO. 6795 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2023-24 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approve the establishment of the Electric Roseville Power Plant 2 Engine Rehab project and adopt an ordinance to approve a budget adjustment to capital improvement projects for the Electric Department. This budget adjustment includes reallocation of funding to multiple Electric Department capital improvement projects and results in no change to the Electric Fund balance.

CC #: 3239

File #: 0800-03 & 0201-01

CONTACT: Chris Porter 916-774-5615 cporter@roseville.ca.us

7.30. Accela Cloud Migration - Capital Improvement Project Approval and Budget Adjustment

Memo from Management Analyst Stacie Marchetti and Development Services Director Mike Isom recommending the City Council adopt ORDINANCE NO. 6793 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2023-24 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council authorize the establishment of a new Capital Improvement Project named Accela Cloud Migration, and approve a budget adjustment appropriating \$895,596 in the Development Services Technology Fund to the

project for data migration, software implementation, and licensing of Accela's Software as a Service cloud-hosted environment. The proposed budget adjustment would allocate \$895,596 from the Development Services Technology Fund to proceed with the project. The Technology Replacement Fund receives funding from a fee associated with building permit issuance and was specifically established to pay for technology platforms that benefit development. There is no impact to the General Fund.

CC #: 3234

File #: 0203-06 & 0201-01

CONTACT: Stacie Marchetti 916-774-5278 smarchetti2@roseville.ca.us

7.31. Pleasant Grove Apartments Affordable Housing Project - Regulatory Agreement, Loan Agreements, Promissory Notes, Deeds of Trust, and Budget Adjustment

Memo from Housing Analyst Suzanne Acrell and Economic Development Director Melissa Anguiano recommending the City Council adopt RESOLUTION NO. 24-083 APPROVING A REGULATORY AGREEMENT AND DECLARATION OF RESTRICTIVE COVENANTS, HOUSING TRUST FUND LOAN AGREEMENT, PROMISSORY NOTE, AND DEED OF TRUST, PROHOUSING INCENTIVE PILOT LOAN AGREEMENT, PROMISSORY NOTE, AND DEED OF TRUST BY AND BETWEEN THE CITY OF ROSEVILLE AND MERCY HOUSING CALIFORNIA 101, L.P., AND AUTHORIZING THE CITY MANAGER TO EXECUTE THEM AND ANY OTHER RELATED DOCUMENTS ON BEHALF OF THE CITY OF ROSEVILLE; and adopt ORDINANCE NO. 6796 AUTHORIZING CERTAIN AMENDMENTS TO THE FISCAL YEAR 2023-24 BUDGET AND DECLARING THIS ORDINANCE TO BE IMMEDIATELY EFFECTIVE AS AN APPROPRIATION MEASURE. Staff requests Council approval of the necessary loan documents and regulatory agreement between the City and Mercy Housing California 101, L.P., a California limited partnership to fund the Pleasant Grove Apartments affordable housing project, in the Northwest Roseville Specific Plan, in the amount of \$7,550,000. The Pleasant Grove Apartments affordable housing project will include 49 units. The recommended loan agreements will support the City's General Plan in meeting the affordable housing goals. The City's Local Housing Trust Fund receives funding from developer in-lieu fees, payoffs from resales and payoffs from developer subsidy loans. The recommended budget adjustment appropriates \$2,323,750 in funding available in the Local Housing Trust Fund and grant funds from the Prohousing Incentive Pilot program to fund the loan. No General Fund resources will be used in the development of this project.

CC #: 3245

File #: 0709-03-02 & 0400-04-09 & 0201-01

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

Ceremonial Documents

7.32. Resolution - Mike Tarczy

Commend Mike Tarczy for his 23 years of outstanding service in Public Works Facilities and dedication to the City of Roseville, congratulate him for his many accomplishments, and wish him a long, healthy, and enjoyable retirement.

CC #: 3257

File #: 0102-10

CONTACT: Blair Hutchison 916-774-5266 bmhutchison@roseville.ca.us

END OF CONSENT CALENDAR

8. ORDINANCES

8.1. Electric Utility Rates - Roseville Municipal Code Amendment

Memo from Interim Electric Utility Financial Administrator Joanna Cucchi and Electric Utility Director Dan Beans recommending the City Council introduce for first reading an ORDINANCE AMENDING SECTIONS 14.24.040, 14.24.050, 14.24.051, 14.24.055, 14.24.077, AND 14.24.079 OF CHAPTER 14.24 OF TITLE 14 OF THE ROSEVILLE MUNICIPAL CODE REGARDING ELECTRICAL ENERGY. Staff requests Council approve amendments to Chapter 14.24 of the Roseville Municipal Code. These amendments reflect the recommended rate actions by Roseville Electric Utility and includes adopting the previous temporary 8% energy surcharge as an increase to base rates on January 1, 2025, as well as implementing two 9% base rate increases across all customer types, with one on June 1, 2024, and the other on January 1, 2025.

CC #: 3240

File #: 0800-03

CONTACT: Joanna Cucchi 916-746-1609 jcucchi@roseville.ca.us

9. PUBLIC HEARING

NOTICE TO THE PUBLIC

City Council, when considering the matter scheduled for hearing, will take the following actions:

1. Open the Public Hearing
2. Presentation by Staff
3. Presentation by applicant or Appellant
4. Accept Public Testimony
5. Appellant or Applicant Rebuttal Period
6. Close the Public Hearing
7. City Council Comments and Questions
8. City Council Action

In the future, if you wish to challenge in court any of the matters on this agenda for which a public hearing is to be conducted, you may be limited to raising only those issues, which you, or someone else raised orally at the Public Hearing or in written correspondence received by the City on or before the hearing.

Public Hearings listed for continuance will be continued as noted and posting of this

agenda serves as notice of continuation.
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9.1. Zoning Ordinance/North Central Roseville Specific Plan Text Amendment - Regional Commercial

Memo from Associate Planner Eric Singer and Development Services Director Mike Isom recommending the City Council adopt the two findings of fact and introduce for first reading an ORDINANCE AMENDING ZONING ORDINANCE SECTION 19.12.020 OF TITLE 19 OF THE ROSEVILLE MUNICIPAL CODE REGARDING COMMERCIAL USE TYPES and adopt RESOLUTION NO. 24-088 AMENDING THE NORTH CENTRAL ROSEVILLE SPECIFIC PLAN REGARDING PERMITTED USES ON PARCELS 35, 36 & 95. Staff requests Council approve the addition of multi-family residential uses as a permitted use within the Regional Commercial zone district, provided units have been allocated within a Specific Plan, to allow multi-family uses as permitted within the Regional Commercial land use designation in the North Central Roseville Specific Plan, and to correct an error in Roseville Municipal Code Section 19.12.020, Commercial Use Types. The project has no impact on the City's General Fund.

CC #: 3252

File #: 0400-02 & 0400-04-04-2

CONTACT: Eric Singer 916-774-5536 ejsinger@roseville.ca.us

9.2. Sierra Vista Specific Plan Parcels FD-34 & WB-31 (1600 Westbrook Blvd. and 3250 Pleasant Grove Blvd.) - Development Agreement Amendments

Memo from Associate Planner Kinarik Shallow and Development Services Director Mike Isom recommending the City Council adopt the five (5) findings of fact and introduce for first reading an ORDINANCE ADOPTING A SEVENTH AMENDMENT OF THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND WESTPARK SIERRA VISTA, LLC, AS ASSIGNEE OF WESTPARK FEDERICO, LLC, MOURIER INVESTMENTS, LLC, AND FEDERICO-TYLER FAMILY LIMITED PARTNERSHIP RELATIVE TO THE SIERRA VISTA SPECIFIC PLAN AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE; and adopt the five (5) findings of fact and introduce for first reading an ORDINANCE ADOPTING A FOURTH AMENDMENT OF THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND WESTPARK S.V. 400, LLC, RELATIVE TO THE SIERRA VISTA SPECIFIC PLAN AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. The project is a request for a Seventh Amendment to the Westpark Federico Development Agreement and for a Fourth Amendment to the Westbrook Development Agreement to reflect the 48-unit density bonus on Sierra Vista Specific Plan (SVSP) Parcel FD-34 for a total of 304 units (with 302 units designated as affordable), and the transfer of the 6 low income affordable obligation from SVSP Parcel WB-31 to SVSP Parcel FD-34. Parcel FD-34 will have a resulting affordable unit allocation of 256 very-low income rental units and 46 low income rental units. The project is not anticipated to result in any negative impacts to the City's General Fund.

CC #: 3249

File #: 0400-04-12

CONTACT: Kinarik Shallow 916-746-1309 kshallow@roseville.ca.us

9.3. HOUSING AUTHORITY - FY2024-25 Annual Plan

Memo from Housing Supervisor Suzi Cook-Turner and Economic Development Director Melissa Anguiano recommending the City Council, acting as the Board of Directors for the Housing Authority, adopt RESOLUTION NO. 2-24 HOUSING AUTHORITY OF THE CITY OF ROSEVILLE APPROVING THE FY2024-25 ANNUAL PLAN. Staff requests Council approve the FY2024-25 Roseville Housing Authority Annual Plan and authorize the Executive Director to submit the FY2024-25 Roseville Housing Authority Annual Plan to the U.S. Department of Housing & Urban Development along with the required certifications, disclosures, and related documents. This item does not create any additional cost to the City's General Fund.

CC #: 3231

File #: 0709-01 & 0103-03-02

CONTACT: Suzi Cook-Turner 916-774-5414 smcook-turner@roseville.ca.us
Trisha Isom 916-746-1239 tisom@roseville.ca.us

10. COUNCIL REPORTS / PUBLIC COMMENTS

11. ADJOURNMENT